

A CALL FOR EXPRESSION OF INTEREST FOR CONSULTANCY SERVICES TO DEVELOP JUSTICE ACCESS POINT'S STRATEGIC PLAN 2025/2030

Background

Justice Access Point (JAP) was established in 2018 and duly registered as a Non-government Organisation in 2019 with a clear mandate to operate nationwide in Uganda. At the time of its inception, the first Strategic Plan (2020-2024) was developed to guide the organisation towards its mandate. The identity of JAP lies in its diverse programming areas of Countering Hate Speech and Violent Extremism; Prevention of Atrocity Crimes, Countering Statelessness and Promoting Rule of Law and Human Rights in Uganda. JAP currently operates on the basis of the Strategic Plan 2020-2024 comprising of the five programming areas mentioned above.

JAP works towards contributing to: ***‘A society where every citizen is able to access and benefit from Justice.*** And its mission is: ***“A one stop Justice Center of excellence, enabling citizens and citizen organizations in fragile and post-conflict communities in Uganda to effectively and efficiently access and utilize the available justice mechanisms and meet their justice needs.”***

JAP is in the final stages of completing the implementation of its strategic plan for the period 2020-2024. The strategic plan focused on the work of the organisation around the five core programmes including: Countering Hate Speech, Countering Violent Extremism; Prevention of Atrocity Crimes, Countering Statelessness and Promoting Rule of Law and Human Rights in Uganda in Uganda.

As JAP concludes its strategic plan 2020-2024; it finds itself standing at an historic moment in the history of the Country; the looming presidential and general elections 2026; several recommendations to Government of Uganda are yet to be implemented from regional and international mechanisms such as the UPR, and common standards for policing in Uganda. All these have implications for the next strategic plan of JAP.

In view of the above, JAP with support from Open Society, will develop a new strategic plan 2025-2030 and is desirous of securing the services of a consultant to develop its Strategic plan for the next cycle of implementation.

TERMS OF REFERENCE FOR THE DEVELOPMENT OF JAP'S STRATEGIC PLAN 2025/2030

1. Purpose

The purpose of this call is to secure the services of a professional consultant to develop a strategic plan for JAP for the period 2025-2030.

2. Scope of Work

The scope of work for the Consultant will include but not be limited to:

- a) Review the vision and mission based on JAP mandate;
- b) Undertake stakeholder mapping and analysis;
- c) Undertake a situation analysis of JAP operations to date;
- d) Through a consultative process and application of an appropriate tool of analysis, define JAP theory of change, identify focused areas and develop strategic interventions, objectives and key result areas for the same;
- e) Review the institutional capacity, organizational set-up, financial and administrative systems against the JAP mandate and the identified strategic objectives and key result areas; and make recommendations, if any;
- f) Propose a strategy for achieving the strategic objectives and key results;
- g) Hold stakeholder meeting(s) to validate the draft Strategic Plan;
- h) Finalize Strategic plan 2025-2029 and submit to JAP.

3. Deliverables

- A five year Strategic plan 2025-2029 including a results and resources framework
- Report on the process including stakeholder consultations and workshops.

4. Time Span

This assignment is expected to be carried out for a period of **30 working days**; however this is subject to discussions and negotiations with the successful applicant.

5. Institutional Arrangements

The Consultant will report directly to the Executive Director. JAP will provide relevant background documents necessary for the assignment including, the Constitutive documents, policies, strategic plan 2020-2024, annual reports, the M&E framework, OCA reports, strategic partners support and results framework and reports and any other relevant documents that might not have been mentioned here. JAP shall be responsible for the coordination of meetings and other activities under the Consultancy.

6. Expertise

a) Academic Qualifications

At least a master's degree in a relevant field in the area of human rights, law, planning, public policy, development studies, organizational development, social sciences, and business administration

b) Experience

- At least five years professional experience in strategic planning and management.
- Prior working experience on human rights and governance issues is an added advantage.
- Demonstrated experience in working with civil society, government partners and other stakeholders especially in the area of advocacy and capacity development.

c) Skills and Competencies:

- Ability to work with minimal supervision;
- High level written and oral communications skills in English;
- Must be result-oriented, a team player, exhibiting high levels of enthusiasm, tact, diplomacy and integrity;
- Demonstrate excellent interpersonal and professional skills in interacting with civil society, government and development partners;
- Skills in facilitation of stakeholder engagements/workshops;
- Evidence of having undertaken similar assignments;
- Experience in research, policy development, management and programming-related work.

7. Application process.

Interested and qualified candidates should submit their applications which should include the following:

- Detailed Curriculum Vitae
- Proposal (technical & financial) for executing the assignment.

Please quote **“Strategic Plan – Justice Access Point”** on the subject line.

Applications should be emailed to justiceaccesspoint@gmail.com not later than **Friday, 05 July 2024**.